

# EMERGENCY DOCUMENT



*checklist*

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**Ensure you have all key  
information securely stored**

- Bank details (access codes to all accounts including savings and investments)
- Birth certificate (*and marriage certificate if applicable*)
- Emergency contact details (legal adviser, executor of your will if applicable)
- Funeral plans or wishes
- Health records
- Insurance policies
- Investments and savings (institutional, term and access details)
- Login details for email accounts (especially those linked to savings and investments)
- Passport details
- Pension funds
- Property-related information (ownership documents, deeds)
- Social security numbers (or your country equivalent)
- Will (or equivalent legal document outlining your wishes in regard to assets).
- I've shared this information with my next of kin and have ensured they have appropriate access